

TOWN OF FOREST

BOARD MEETING

Monday, April 12, 2021 at 6:00 PM at the Town of Forest Town Hall

- I. Call of Order
 - a. Called to order by Davison at 6:00 pm
- II. Roll Call
 - a. All board members present as well as representatives from Scott Construction and Milestone Materials
- III. Affirmation of Proper Public Notice
 - a. Davison Affirmed that the meeting notice was properly posted
- IV. Public Input
 - a. Rechlicz made a motion was made to amend the agenda to the opening of bids portion of the meeting. 2nd by Schiller. Motion Carried
- V. Minutes of March 2021 Meeting
 - a. The March 2021 Meeting Minutes were read by Obert. Rechlicz made a motion to approve the minutes, 2nd by Schiller. Motion Carried.
- VI. Financial Report for March 2021
 - a. Read by Johnson with an ending balance of \$141,703.41 as of March 31, 2021. Schiller made a motion to approve financial Report. 2nd by Rechlicz. Motion Carried.
- VII. Other Reports
 - a. Town Patrolman Report
 - i. Fixed Right Rear caliper on Ford Pick-up and installed strobe lights
 - ii. Attended Virtual Diggers Hotline Meeting and WTA Meeting
 - iii. Plowed and Sanded
 - iv. Checked Roads
 - v. Burned Brush Pile on Valley Ave
 - vi. Picked up Shop Welder
 - vii. Put up some Fire # Signs
 - viii. Finished installing door handles and Got Phone and Internet hooked up at Town Hall
 - ix. Unloaded Fuel Tank
 - x. Put Fuel Pump in the 6410
 - xi. Finished putting new bushings and shaft in Grader; blade pivot, new shims in side shift cradle, and new seals in side shift cylinder
 - xii. Pulled sander out of 2006 truck, washed and put away
 - xiii. Pulled off the wing and roto chains on 2006 truck
 - xiv. Unloaded sand out of 2001 truck
 - xv. Brought in tailgate sander and fixed and modified bend cover cleaned it up
 - xvi. Measured for culverts at Recycling Center, Winchels, Fords, and John Johnson's and measured for Diggers Hotline
 - xvii. FEMA Paperwork
 - b. Review of Submitted Building Site Permits
 - i. Joseph McDonald for a 60' x 24' Hay Shed
 - ii. Nathan Otto 1985Sq Ft House
 - iii. Rechlicz made a motion to approve building permits. 2nd by Shiller. Motion Carried
 - c. Ambulance Report
 - i. Meeting 3/17/21
 - ii. 3 pagers purchased
 - iii. Researching how to increase compensation
 1. Motion passed to increase ambulance service benefits

- iv. Discussion on purchasing new jackets
 - 1. Tabled at this time
- d. Fire Association Report
 - i. Nothing at this time
- e. Recycle Center Report
 - i. Stacy Sanborn visited the Recycling Center
 - ii. Certificate of Recognition was granted to the Town of Forest for the Recycling Excellence Award.
 - iii. The culverts will be
 - 1. 2 – 15" x 36' culverts to replace the far end
 - 2. 2 – 15" x 20' culverts
 - 3. Take Tree Down
- f. Citizens Conversation Committee Report
 - i. Dena contacted the other members and the only planned event will be the Town Picnic in the Fall
- g. Chairman Report
 - i. The Shoulder and Seal Coat is being damaged on the hill on Pine Ave, and advised the property owner to move belongings out of the road right of ways
 - ii. Todd, Heidi and Mark have been working on FEMA paperwork. Some has been submitted, some are hopefully ready to submit and the remaining jobs will hopefully be finished and submitted as time allows
 - iii. Todd has been working on the Road Grader to get ready to grade the roads
 - iv. Hope to start patching
 - v. Asked Jeremy about mowing brush

VIII. Business

- a. Swearing in of officers
 - i. All Board members and elected officials read and singed the official oath's of office.
- b. Profit and Loss Review
 - i. Reports were reviewed by the board, Schiller made a motion to approve P&L, 2nd by Rechlicz. Motion Carried.
- c. Approve Invoices
 - i. Rechlicz made a motion to approve payment of the invoices. 2nd by Schiller. Motion Carried.
- d. Opening of bids and possible action
 - i. Gravel bid by Milestone Materials was opened with Delivered price/Pick-up Price

Material	Price Delivered	Price Picked/up
Shot Rock	7.23	6.00
Rip Rap Heavy	20.15	115.15
1 ¼" Dense Graded Base	7.23	6.65
¾" Dense Graded Base	7.23	6.65
Select Crushed	7.68	7.10
Breaker Run 3" Minus	7.23	6.65
Stripping and Fill	6.33	4.10
3/8" Screenings	7.23	6.65

- 1. Schiller made a motion to purchase gravel products from Milestone Materials. 2nd by Rechlicz. Motion Carried
- ii. Seal Coat per mile
 - 1. Single Application over hard surface using 3/8" washed Granite Chips - \$20,359

2. Single Application over hard surface using 7/16" washed Granite Chips- \$24,587
 3. Single Application over Gravel Surface using 3/8" or 7/16" washed granite Chips - \$30,786
 4. Double Application over Gravel Surface using 3/8" or 7/16" washed granite Chips - \$42,998
 5. Schiller made a motion to accept Scott Construction's bid for Seal Coat. 2nd by Rechlicz. Motion Carried
- iii. Fuel Bid
 1. 50/50 winter blend- \$2.699
 2. Regular Fuel - \$2.599
 3. Rechlicz made a motion to accept the bid from Meyer oil. 2nd by Schiller. Motion Carried
 - iv. Machine Hire Bid
 1. Kraemer
 - a. Trucking - \$85/hr
 - b. Dozer - \$110/hr
 - c. Excavator - \$120/hr
 - d. Skid Steer - \$110/hr
 2. Todd Teed
 - a. Skid Steer - \$22.88/hr
 - b. Trailer - \$21.68/hr travel time
 3. Rechlicz made a motion to accept the bid from Krueger Excavating and Todd Teed. 2nd by Schiller. Motion Carried
 - e. Discussion and Possible Action on Dog License and Dog Kennel Fees
 - i. Tabled until Annual Meeting
 - f. Discussion and Possible Action on Updating the Town's Comprehensive Plan
 - i. Nothing at this time
 - g. Discussion and Possible Action on Relocating Fuel Tank and Propane Tank
 - i. The V Plow should be moved and the propane tank be moved to that location and place the Fuel barrels to a location that will open up the area. Rechlicz made a motion to relocate the fuel tanks, 2nd by Schiller. Motion Carried
- IX. Announcements
- a. Annual Meeting Monday April 26, 2021 at 6:00 PM at the Forest Town Hall
 - b. Open Book Tuesday, May 4, 2021 3-5
 - c. Board of Review Tuesday, May 11, 2021, 3:30pm – 5:30pm
 - d. Spring Clean up April 23rd and 24th 8am – 5pm
 - e. American Rescue plan has a potential to grant the Town \$62k
- X. Confirm next Board Meeting
- a. Scheduled for Monday, May 10, 2021 at 6:00 PM at the Forest Town Hall
- XI. Adjournment
- a. Shiller made a motion to adjourn at 8:11pm. 2nd by Rechlicz. Motion Carried