

# TOWN OF FOREST

## BOARD MEETING

Monday, January 11, 2021 at 6:00 PM at the Town of Forest Town Hall

- I. Call of Order
  - a. Meeting was called to order by Davison at 6:10 pm
- II. Roll Call
  - a. Davison, Schiller, Rechlicz, Johnson, Obert, and Teed were all present, as well as Gene Baldwin.
- III. Affirmation of Proper Public Notice
  - a. Davison Affirmed that the meeting was properly posted
- IV. Public Input
  - a. none
- V. Minutes of December 2021 Meeting
  - a. Read by Obert. Rechlicz made a motion to approve the December 2021 Meeting Minutes, 2<sup>nd</sup> by Schiller. Motion Carried
- VI. Financial Report for December 2021
  - a. Financial Report was read by Johnson with an ending balance of \$113,030.50. Schiller made a motion to approve the Financial Report, 2<sup>nd</sup> by Rechlicz. Motion Carried
- VII. Other Reports
  - a. Town Patrolman Report
    - i. Cut and removed trees on Pine and Fish Hollow
    - ii. Worked on FEMA Paperwork
    - iii. Got the Sander and Wing on Truck also put on chains and roto chains
    - iv. Plowed and Sanded
    - v. Fixed Blown hose on sander
    - vi. Put a fuel injector pressure solenoid, steering sector gear box, turbo exhaust pipe and hydraulic oil reservoir and over load backer on 2001 truck
    - vii. Plowed out Recycling center parking lot, town shop and town hall
    - viii. Put new wear plates on 2001 Truck's plow and wing
    - ix. Cut low trees on Grimm and West
    - x. Replaced Tilt Cylinder hoses on Back Hoe before they failed
    - xi. Requesting some shop upgrades of
      1. 4 light fixtures, that are bad, in shop to LED. Board suggests upgrading all 11 light fixtures.
      2. Replace 5 door knobs, to Levers all with matching keys
  - b. Review of Submitted Building Site Permits
    - i. None received
  - c. Ambulance Report
    - i. No report Next meeting January 20, 2021
    - ii. Discussion was had about dispersing some of the funds received through the CARES Grant that the Town Received. The Town Received \$5,423.77 for EM Service Personnel costs that were incurred from 3/1/20 – 11/6/20. A motion was made by Schiller to forward \$2,700 of those funds to the Hillsboro Ambulance Association, 2<sup>nd</sup> by Rechlicz. Motion Carried
  - d. Fire Association Report
    - i. No report Next meeting January 27, 2021
  - e. Recycle Center Report
    - i. Nothing new, kept clean an no complaints
  - f. Citizens Conversation Committee Report
    - i. Dena would like to write a synopsis of meetings from the minutes

- g. Chairman Report
    - i. Christmas cards from Hillside Acres and Scotts, and Rural Insurance
    - ii. Thank you from Hillsboro Public Library for Donation
    - iii. Wednesday signing of papers for Valley FEMA Buyout
    - iv. Line fence Dispute, Shaker hired surveyor neighboring property owned by Brey
    - v. Rode around with Todd to help plow and sand
- VIII. Business
- a. Profit and Loss Review
    - i. Reports reviewed by board. Motion was made by Rechlicz to approve the P&L, 2<sup>nd</sup> by Schiller. Motion Carried
  - b. Approve Invoices
    - i. Invoices submitted for payment were read by Obert. Rechlicz made a motion to approve the invoices for payment, 2<sup>nd</sup> by Schiller. Motion Carried
  - c. Discussion and Possible action on Building Inspector contract
    - i. Building inspector will continue to be Schmitz Inspections, LLC
  - d. Discussion and Possible Action Fuel tanks
    - i. Been suggested to get a 550 gallon tank for diesel and change the current 250 gallon Diesel tank, to Gasoline.
    - ii. Shaper excavating quoted the Tank at \$2835, and with gauge, and pumps \$5199
    - iii. No action taken at this time
  - e. Discussion and Possible Action on Website Proposal
    - i. Email received from Nancy Agarwal to prepare a package and proposal to have the website ranked on google and other search engines. It was deemed unnecessary as the town's website does show up with searched with Town of Forest, Vernon County.
  - f. Discussion on Goals and Projects for 2021
    - i. Davison – Complete FEMA Paperwork and Projects, Clearer plan for Town Hall, Continue putting funds in Capital Outlay Fund
    - ii. Road Projects, Finish FEMA and Tripp, Ditch Town hall, Continue mowing brush, Seal Coat FEMA Projects, Maple and part of 28<sup>th</sup> Ave, Wish list...part of Town Hall, West end of Burr Salem.
    - iii. Pull Plywood off wall in front of where plows are parked, it seems that the support beams are rusted off and not sitting on concrete
  - g. Announcements
    - i. A Primary Election will be held on February 16, 2021 for the State Superintendent of Public Instruction
    - ii. 2021 Mileage Reimbursement Rate is \$0.56
- IX. Confirm next Board Meeting
- a. Scheduled for Monday, February 8, 2021 at 6:00 PM at the Forest Town Hall
- X. Adjournment
- a. Rechlicz made a motion to adjourn at 8:00 pm. 2<sup>nd</sup> by Schiller. Motion carried.