

NOTICE

TOWN OF FOREST

BOARD MEETING

Monday, June 14, 2021 at 6:00 PM at the Town of Forest Town Hall

AGENDA:

- I. Call of Order
 - a. Called to order by Davison at 6:00pm
- II. Roll Call
 - a. Johnson, Rechlicz, Schiller, Davison, Obert and Teed were present
- III. Affirmation of Proper Public Notice
 - a. Davison affirmed the meeting was properly posted
- IV. Public Input
 - a. none
- V. Minutes of May 2021 Meeting
 - a. Read by Obert. Rechlicz made a motion to approve the May 2021 Minutes. 2nd by Schiller.
Motion Carried
- VI. Financial Report for May 2021
 - a. Ending Balance as of May 31, 2021 of 138,888.22. Schiller, 2nd Rechlicz. Motion Carried
- VII. Other Reports
 - a. Town Patrolman Report
 - i. Patching is done
 - ii. Cut the road bank on Scenic
 - iii. Moved the road on Bugbee from the pit to the upper corner and started laying gravel from where we left off last fall
 - iv. Lifted spot on Town hall from gate on corner to the knoll below Henry's Drive
 - v. Lifted Road on Harris over new culvert
 - vi. Put new cutting edge on the grader
 - vii. Switched Heads on the mower tractor
 - viii. Changed the filter and resealed the leak on the filter housing, replace motor hydraulic hose before it blew. Washed mower and greased it.
 - ix. Worked with Hillsboro Equipment on the a/c for the grader
 - x. West to Galesville and picked up parts
 - xi. Put a/c in the town hall and shop
 - xii. Working on steering for the backhoe
 - xiii. Ordered transmission line for the pickup
 - xiv. Built parts drop box
 - b. Review of Submitted Building Site Permits
 - i. Campton for a shed
 - ii. Schiller made a motion to approve the building permit, 2nd by Rechlicz. Motion Carried
 - c. Ambulance Report
 - i. No meeting
 - d. Fire Association Report
 - i. Schiller's rental house burned
 - e. Recycle Center Report
 - i. Plastic Bin Was full on the beginning of Saturday morning
 - ii. Someone dropped off four tires
 - f. Citizens Conversation Committee Report

- i. Nothing
 - g. Chairman Report
 - i. Went to Universal Truck
 - 1. Reduction of salt usage for winter roads was mentioned by a presenting vendor
 - 2. Plow blades were purchased with a show special
 - 3. Prices of new trucks were looked at
 - ii. A request was made to fix the rough spots on Pine Ave
 - iii. Phone call from Campton requesting building permit being approved.
 - iv. There are a couple of places on Burr Salem that Patch needs to be applied on a regular basis
 - v. Roads need to be watered before grading and seal coating
 - vi. 2 or possibly 3 culverts need to be replaced, by Lyle Cass, Bugbee & Burr Salem, and 1 on Ridge Road, and 1 at the intersection of Ridge Road and County V
 - vii. Todd is coming up on his 1 year anniversary.
- VIII. Business
 - a. Profit and Loss Review
 - i. Rechlicz made a motion to approve the May P&L, 2nd by Schiller. Motion Carried
 - b. Approve Invoices
 - i. Schiller made a motion to approve payment of invoices. 2nd by Rechlicz. Motion Carried
 - c. Discussion and Possible Action on Purchasing Front Tires for the Road Grader
 - i. Hartje Tire 1035 x 2 + 418 = \$2,488
 - ii. Degenhardt 1235 x 2 + 347 = \$2,817
 - iii. Schiller made a motion to approve purchasing new grader tires from Hartje Tire, 2nd by Rechlicz. Motion Carried
 - d. Discussion and Possible Action on Updating the Town's Comprehensive Plan
 - i. Nothing at this time
 - e. Discussion and Possible Action on Road Damage on North Fork Road
 - i. Culvert was installed at the junction of Eastman and North Fork Road. Damage was done to the road.
 - ii. Supervisors would like to look at the site again
 - iii. Tabled at this time
 - f. Discussion and possible Action on Building Permit Ordinance
 - i. Ordinance 2021-02 was presented
 - 1. Rechlicz made a motion to accept Ordinance 2021-02, 2nd Schiller. Motion Carried
 - 2. Roll Call Vote 3 yes
 - ii. Letter to sent to property owners who fail to obtain building permit prior to start of construction was presented.
 - 1. Schiller made a motion to accept sending letters to violating property owners, 2nd Rechlicz. Motion Carried
 - 2. Roll Call vote 3 yes
 - g. Discussion and Possible Action on Driveway Permits
 - i. Driveway installed on Harris that needed a culvert
 - ii. Update driveway permit to include note that additional hours for reinstallation would be at the property owners expense.
 - h. Bid Received from TDC for waterline boring 174 feet minimum charge of \$2000 1" waterline CTS is recommended and 1" line for running communication line has some scrap pipe he would
 - i. Bid does not include excavation, restoration or pipe.
 - ii. Schiller made a motion to accept the bid, 2nd by Rechlicz. Motion Carried
- IX. Announcements
 - a. none
- X. Confirm next Board Meeting
 - a. Scheduled for Monday, July 12, 2021 at 6:00 PM at the Forest Town Hall

XI. Adjournment

- a. Schiller made a motion to adjourn at 8:15pm, 2nd by Rechlicz. Motion Carried

Respectfully Submitted by

Heidi Obert, Clerk