

# TOWN OF FOREST

## BOARD MEETING

Wednesday, September 8, 2021 at 6:00 PM at the Town of Forest Town Hall

### Amended Agenda

- I. Call of Order
  - a. Meeting was called to order at 6:00 pm by Davison
- II. Roll Call
  - a. Davison, Schiller, Johnson, Teed, Rechlicz, Obert were all present
  - b. Dena Eakles, George and Janet Jordan, Barry Whitmer, Patti Pesik
- III. Affirmation of Proper Public Notice
  - a. Davison affirmed the meeting was properly posted
- IV. Public Input
  - a. Barry Whitmer – co Director for Hillsboro EMT's to encouraged the Town of Forest to participate in the Scholarship program. Further discussion will take place in the Business portion of the meeting.
- V. Schiller made a motion to approve the amended agenda
- VI. Minutes of August 2021 Meeting
  - a. Minutes of the August 2021 Board Meeting were Read by Obert. Rechlicz made a motion to approve the minutes, 2<sup>nd</sup> by Schiller. Motion Carried.
  - b. Minutes of the August 16, 2021 Special Meeting were Read by Obert. Schiller made a motion to approve the minutes, 2<sup>nd</sup> by Rechlicz. Motion Carried.
- VII. Financial Report for August 2021
  - a. Read by Johnson, with an ending balance in the Checking Account of \$75,818.35, and \$32,979.59 in the ARPA Funds Savings Account
  - b. Schiller, 2<sup>nd</sup> by Rechlicz
- VIII. Other Reports
  - a. Town Patrolman Report
    - i. Finished Salt Shed wiring
    - ii. Fuel Tank project is done except for fence and posts
    - iii. Had LRIP training session
    - iv. Set up new TAS Account for LRIP
    - v. Checked and Cleared roads of storm debris
    - vi. Made Storm Damage List
    - vii. Cleaned out multiple culverts
    - viii. Put 3 new culverts in on Town Hall Road
    - ix. Ditched and Graded Town Hall Road
    - x. Fixed Multiple Driveways after storms
    - xi. Graded Dead End Road to Fix Storm Damage
    - xii. Cleaned up floor of the old shed behind the Town Hall and added some gravel to be able to drive around tower
    - xiii. Replaced existing septic line at the town hall and added 1 for the possible new addition
    - xiv. TEC bored the water line and communication to the town shop. Water is hooked up.
    - xv. Fixed exhaust on the 2006 Truck
    - xvi. Cut Trees by Stan Steck's
    - xvii. Reset washed out culvert on Field Road off Town Hall Road
    - xviii. Measured Several spots for Digger's Hotline.
    - xix. Submitted TRIP Project
    - xx. Removed Culvert on North Fork.
  - b. Review of Submitted Building Site Permits and Driveway Permits

- i. Driveway permit received from Jason Carrimon.
    - 1. Rechlicz made a motion to deny the Driveway permit request 2<sup>nd</sup> by Davison.  
Motion Carried
  - ii. Building Site Permit received from Matt & Tina Yoder for a Trailer House.
    - 1. Motion Made to approve the Building Site Permit by Schiller. 2<sup>nd</sup> by Rechlicz.  
Motion Carried.
- c. Ambulance Report
  - i. Met on August 8<sup>th</sup>. Hillsboro Lions send a donation of \$300. EMT's attended the Tractor Pull and had two crews to cover Tractor Pull and Ambulance calls.
  - ii. Some of the EMT's attended Viroqua's Night Out Event. Participated in the School Bus crash demonstration
  - iii. A Poker Run is being planned for September 2021 for a fundraiser.
  - iv. Kristi McCoic informed the EMT's that an ambulance with 1 paramedic and 1 EMT will be in service for 2 12 hour shifts per week.
- d. Fire Association Report
  - i. Met on August 28<sup>th</sup>
  - ii. New Truck is purchased and in use.
- e. Recycle Center Report
  - i. Going good. Jim is concerned that the Recycling bins get full and calling them isn't getting any action.
  - ii. Called Southwest Sanitation about a new dumpster
  - iii. Email received from Vernon County and large Tire Recycling Fee increased from \$300 to \$320
- f. Chairman Report
  - i. Many Calls received
  - ii. A road sign was purchased by a property owner and they would like to put it up.
  - iii. Trees were on down on Wheeler and property owner talked to them about Building Permits
  - iv. Line Fence Dispute call
  - v. Driveways have been an issue
    - 1. North Fork Culvert was taken out and it was hard to get the culvert out as it was filling with silt already.

## IX. Business

- a. Profit and Loss Review
  - i. Reports were reviewed by the board. Schiller made a motion to approve the P&L. 2<sup>nd</sup> by Rechlicz. Motion Carried
- b. Approve Invoices
  - i. Rechlicz made a motion the approve payment of the submitted invoices, 2<sup>nd</sup> Schiller.  
Motion Carried
- c. Discussion and Possible Action on Hillsboro Ambulance EMT's Scholarship
  - i. Barry explained the scholarship. When class is passed and licensed, 50% is reimbursed at that time and after 6 months of service the remaining 50% is reimbursed.
  - ii. Schiller made a motion to approve paying the Hillsboro Ambulance Association \$350 for Scholarship Program, 2<sup>nd</sup> by Rechlicz. Motion Carried
- d. Discussion and Possible Action on Dark Sky Association
  - i. Dena talked more about the Dark Sky Association. There are citizens within the town that are supportive of the program and there are also some citizens who are uneasy about the program.
  - ii. No action at this time.
- e. Discussion and Possible Action on Desk for the Clerk
  - i. Schiller made a motion to approve purchasing a desk for the clerk, 2<sup>nd</sup> by Rechlicz.  
Motion carried
- f. Discussion and possible Action on Road Sand Bids

- i. Bid received from Krueger Excavating for \$8.00 per yard delivered.
    - ii. Rechlicz made a motion to approve the sand bid from Krueger Excavating. 2<sup>nd</sup> by Schiller. Motion carried.
  - g. Discussion and Possible Action on Junk Car Ordinance
    - i. Town of Wellington's Junk Vehicle Ordinance was shared. No action taken.
  - h. Discussion and Possible Action on Alcohol Beverage License
    - i. No action at this time
  - i. Discussion and Possible Action on Short Term Rental Rules and Regulations
    - i. A license needs to be obtained from Vernon County Health Department
    - ii. [https://www.vernoncounty.org/departments/public\\_health\\_department/license\\_and\\_inspections/lodging\\_licensing.php](https://www.vernoncounty.org/departments/public_health_department/license_and_inspections/lodging_licensing.php)
  - j. Discussion and Possible Action on Repair on The Backhoes Brakes
    - i. The brakes are out on the Backhoe. In-house repair is not feasible. A quote was obtained from Titan Machinery for just under \$7,000. It is a 1995 and would sell for 10K – 20K, main seal is leaking as well, and fear what else would be uncovered when repairs are being done.
    - ii. It may be necessary to look at purchasing a different piece of equipment.
    - iii. No action at this time.
  - k. Discussion on the 2022 Budget
    - i. Time to think about what is on the budget
  - l. Discussion and Possible Action on A Resolution on the Municipal Flood Control Grant Program
    - i. Closing process is in order for the property in Valley that has been demolished. A resolution is needed. Motion made by Rechlicz, 2<sup>nd</sup> by Schiller. Motion carried.
- X. Announcements
  - a. Fall Cleanup Days Friday and Saturday October 1<sup>st</sup> and 2<sup>nd</sup>
- XI. Confirm next Board Meeting
  - a. Scheduled for Monday, October 11, 2021 at 6:00 PM at the Forest Town Hall
- XII. Adjournment
  - a. Rechlicz made a motion to adjourn, 2<sup>nd</sup> by Schiller. Motion Carried.

Respectfully submitted by  
Heidi Obert, Clerk