

NOTICE

TOWN OF FOREST BOARD MEETING

Located at the Forest Town Hall E15784 State Hwy. 33 Hillsboro, Wi.

Monday May 9, 2022 at 6:00 PM at the Town of Forest Town Hall

- I. Call of Order
 - a. The meeting was called to order by Davison at 6:00 pm
- II. Roll Call
 - a. Present were Schiller, Davison, Rechlicz, Teed, Johnson and Obert
 - b. Citizens attending were George Jordan and Jim Rynes
- III. Affirmation of Proper Public Notice
 - a. Davison affirmed the meeting notice was properly posted
- IV. Public Input
 - a. none
- V. Minutes of the April, 2022 Meeting
 - a. Minutes from the April 2022 were read by Obert, Rechlicz made a motion to approve the minutes, 2nd by Schiller. Motion Carried
- VI. Financial Report for April, 2022
 - a. Financial Report was read by Johnson
 - i. Account Balances as of April 30th
 1. Checking - \$150,237.93
 2. Savings - \$32,972.90
 3. LOC - \$210,321.16
 4. Town Hall Loan - \$54,076.22
 - b. Schiller made a motion to approve the financial report, 2nd by Rechlicz. Motion Carried
- VII. Other Reports
 - a. Town Patrolman Report
 - i. Worked on FEMA Paperwork
 - ii. Checked Roads
 - iii. Put Tires on the Front of the 6410
 - iv. Put new hydraulic reservoir on 2006 Truck
 - v. Hauled gravel to Town Hall Road over culverts
 - vi. Graded Town Hall Road
 - vii. Hauled gravel to Oak Lane and graded
 - viii. Hauled gravel to Cemetery Road and graded
 - ix. Hauled gravel to Dead End Road and graded
 - x. Brush moved limbs sticking out in road by Henry Schmitz's
 - xi. Worked Clean up days
 - xii. Unloaded 2001 Sander and pushed up sand in shed
 - xiii. Ordered Road Signs
 - xiv. Fixed hold in the Road between the 2 big culverts on Harris
 - xv. Cut the Shoulder on scenic and cleaned debris out of the end of the big culvert
 - xvi. Put patch over the new culvert on Burr Salem by Lyle Cass's
 - xvii. Patched 28th court maple lane, Mt Tabor Road and Skyline Drive
 - xviii. Put the Tailgate Sander on the 2006 Truck
 - xix. Cut Shoulder on Upper Part of 24th Court
 - xx. Put a wedge of patch on 24th Court Hill Just below Shady Lane

- xxi. Worked on patching 24th Court
- b. Review of Submitted Building Site Permits and Driveway Permits
 - i. Applications Received
 - 1. Gabbey – New House
 - 2. Broms – Addition on House
 - 3. Branding Iron Fabrication – Paint Room
 - 4. Obert – Picnic Shelter
 - ii. Schiller made a motion to approve the building site permit applications, 2nd by Rechlicz.
Motion Carried
- c. Ambulance Report
 - i. Meeting was held on April 20th
 - 1. Josh Finch the City Administrator was in attendance and spoke about ARPA Funds and Grants Available
 - 2. Witmer reported on EMS Activities within the community
 - 3. Next meeting- May 18th
- d. Fire Association Report
 - i. Election of Officers took place – Officers stayed the same
 - ii. Saved \$9000 in insurance costs
 - iii. Ladder truck in is use
 - iv. Next meeting is on July 27th
- e. Recycle Center Report
 - i. Successful Clean up days
- f. Chairman Report
 - i. Attended the WTA meeting
 - ii. Guest Speaker at the Ontario Citizens Conversation
 - 1. Next Meeting is the 2nd Tuesday of June
 - iii. Helped Patch Roads

VIII. Business

- a. Discussion and Possible action on “Request that State Legislature Modify Levy Limits”.
 - i. No Action
- b. Discussion and Possible Action on Wages and Benefits for Employees
 - i. Anticipated to go into closed session per Statute 19.85 (1) c
 - 1. Rechlicz made a motion to go into closed session, 2nd by Schiller. Motion Carried
 - 2. Discuss Qualifications and Salary for Specific Applicants and Employees
 - a. Discussed errors on patrolman’s W-2 and potential IRS Penalties.
 - ii. Reconvene into Open Session per Statute 19.85(2)
 - 1. Schiller made a motion to reconvene into Open Session, 2nd by Rechlicz. Motion Carried
 - 2. Rechlicz made a motion to increase patrolman’s wages by \$1.25 per hour to offset the costs of insurance, rather than contributing \$200 per month toward Health Insurance. 2nd by Schiller. Motion Carried
 - 3. Schiller made a motion that the Town of Forest will cover the IRS Penalty if one is received and if Rural Mutual Insurance does not cover the claim, 2nd by Rechlicz. Motion Carried
- c. Profit and Loss Review
 - i. Reports were reviewed by the board. Schiller made a motion to approve the P&L, 2nd by Rechlicz. Motion Carried
- d. Approve Invoices
 - i. Invoices were read by Obert, Rechlicz made a motion to approve the invoices for payment, 2nd by Schiller. Motion Carried

IX. Announcements

- a. Recycle Center will be open on Wednesdays starting in June
- b. Open Book on May 11th and Board of Review on May 18th

- X. Confirm Next Board Meeting
 - a. Next regular Board Meeting is June 13 at 6:00 pm at the Forest Town Hall
- XI. Adjournment
 - a. Rechlicz made a motion to Adjourn at 7:35, 2nd by Schiller. Motion Carried.

Respectfully Submitted by

Heidi Obert, Clerk